

Argyll and Bute Council
Comhairle Earra Ghaidheal agus Bhoid

Customer Services
Executive Director: Douglas Hendry



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30 May 2012

NOTICE OF MEETING

A meeting of the **MID ARGYLL, KINTYRE AND THE ISLANDS COMMUNITY SAFETY FORUM** will be held in the **CONFERENCE ROOM, DALRIADA HOUSE, LOCHGILPHEAD WITH A VC FACILITY TO ISLAY SERVICE POINT, BOWMORE** on **TUESDAY, 12 JUNE 2012** at **2:00 PM**, which you are requested to attend.

Douglas Hendry
Executive Director - Customer Services

BUSINESS

- 1. INTRODUCTION**
- 2. APOLOGIES**
- 3. MINUTES OF THE PREVIOUS MEETING HELD ON 7 FEBRUARY 2012**(Pages 1 - 8)
- 4. COMMUNITY SAFETY FORUM - MEMBERSHIP CHANGES AND GOVERNANCE**(Pages 9 - 10)
- 5. PROGRESS OF ACTIONS**
(Update on actions identified at previous meetings)

DESCRIPTION	OWNER	UPDATE	REVIEW DATE
To ascertain the number of Argyll and Bute council owned mobile CCTV cameras in operation	Stephen Doogan	Three cameras in total	
To research the background of the CSF funding and criteria	Theresa McLetchie	Information confirming CSF £5000.00 was available (email to MB and RW)	

Request further information from the temporary (Town Centre manager) and James Lafferty (CARS & THIP project officer) for the next Forum meeting	Theresa McLetchie	Request made to new Town Centre manager – Mary Dott.	
The Forum agreed to support the initiative and would liaise with the Kintyre Crime Prevention Forum .	Theresa McLetchie	Contact made with KCP Panel.	
To design a logo for the MAKI Forum	Robert Westerman	Completed	
To pass information onto Anne Horn with a view to her looking at taking on the organisation of a safe kids event?	Mazene Baillie	Ongoing	
To ascertain the status of the project from the SFR perspective given that that Strathclyde Police are now unable to complete this due to resourcing issues.	Verina Litster	Ongoing	
To contact Jolyon Gritton to ascertain if there was an intention to provide signage for the local Core Paths	Stephen Doogan	14 Nov: Core Path signage is an ongoing issue. A discussion paper has been drafted and Jolyon has offered to attend MAKI CSF, if desired.	
To review the Action Plan and circulate to Forum members	Chief Inspector Baillie and Stephen Doogan	Ongoing	

6. BUDGET AND FUNDING APPLICATIONS

Community Safety/Problem Solving Grants - Budget available
The budget remains at £1872.00

7. VIOLENT CRIME, DISORDER AND ANTI SOCIAL BEHAVIOUR

a Vandalism in Tayinloan

b Campbeltown Town Centre Manager's Report

Mary Dott (new Town Centre manager) reported that there had been in the past, occasional issues with close doors being damaged on refurbished buildings.

However, there were no issues at the moment and therefore nothing to report.

c Race/Homophobic Crime

d Environmental Services Report

e CCTV Update and BIDS

8. VULNERABLE PERSONS

a Domestic Abuse

b Child Protection/Youth Projects

c Elderly Persons

d Home Safety

e Health

9. ENVIRONMENTAL SAFETY

a Road Safety

b Strathclyde Fire and Rescue Service

c Water Safety

10. EMERGING TRENDS

11. FORTHCOMING KEY EVENTS DIARY

(List of events to be submitted by all partners where there may be an impact upon another service/organisation)

DATE	TIME/VENUE	EVENT
25 May 2012	Bowmore	Jura Fell Races (last w/e May)
25 May 2012	Lochgilphead	Tarbert Yacht series (last w/e May Friday-Sunday)
27 May 2012	Campbeltown	Kintyre Half Marathon (last Sunday in May)
18 June 2012	Campbeltown am	Carers Week
18 June 2012	Tarbert pm	Carers Week
20 June 2012	Lochgilphead	Carers Week

12. NEW ACTIONS

13. ANY OTHER BUSINESS

14. DATE OF NEXT MEETING

MID ARGYLL, KINTYRE AND THE ISLANDS COMMUNITY SAFETY FORUM

Contact: Theresa McLetchie - Tel: 01546 604511

MINUTES of MEETING of MID ARGYLL, KINTYRE AND THE ISLANDS COMMUNITY SAFETY FORUM held in the BURNET BUILDING, ST JOHN ST, CAMPBELLTOWN on TUESDAY, 7 FEBRUARY 2012

Present:

	(Chair)
	Chief Inspector Marlene Baillie
Councillor Anne Horn	Argyll and Bute Council
Stephen Doogan	Argyll and Bute Council
Robert Cowper	Argyll and Bute Council
Kay McGhee	Argyll and Bute Council
Jolyon Gritten	Argyll and Bute Council
Verina Litster	Strathclyde Fire & Rescue
Robert Westerman	Strathclyde Police
Peter Howland	RNLI

1. INTRODUCTION

The Chair welcomed everyone to the meeting and invited introductions around the table.

2. APOLOGIES

There were no apologies for absence.

3. MINUTES OF THE PREVIOUS MEETING HELD ON 1 NOVEMBER 2012

The Minutes of the previous meeting held on 1 November 2011 were agreed as a true and correct record. This was proposed by Marlene Baillie (Chair) and seconded by Stephen Doogan.

The Chair advised the Forum that in regards Governance, strategy would be determined at the June Community Safety Forum. Robert Cowper continued that following the forthcoming elections, the newly elected Council would determine issues and overview the existing structure.

Chair reported that the move to a single Scottish Force and Fire and rescue Service would see significant developments in the next few years which may influence Community Safety arrangements and plans.

She reported Strathclyde Police will soon be launching their annual Community policing Plans for each multi member ward area. These will be shared at the next meeting.

4. PROGRESS OF ACTIONS

DESCRIPTION	OWNER	UPDATE	REVIEW DATE
To ascertain the	Stephen Doogan	There are now 6 mobile cameras.	

number of Argyll and Bute council owned mobile CCTV cameras in operation			
To research the background of the CSF funding and criteria	Theresa McLetchie	The Chair advised that there would not be any additional funding allocation.	
Request further information from Aileen McLellan (Town Centre manager) and James Lafferty (CARS & THI Project officer) for the next Forum meeting.	Theresa McLetchie	This was provided at Item 6 (b).	
The Forum agreed to support the initiative and would liaise with the Kintyre Crime Prevention Forum.	Theresa McLetchie	The Crime Prevention Forum had undertaken an initiative before Christmas. Production of beer mats, targeting drink driving, had been disseminated to local public houses. Contribution towards costs had been made by local taxi drivers.	
To design a logo for the MAKI Forum	Robert Western	This was completed and the forum agreed on the design. Robert would forward to Theresa McLetchie. The logo was to be taken to the other Forums as a good example and one that other Forums may wish to consider with a view to producing similar.	
To pass information onto Anne Horn with a view to her looking at taking on the organisation of a safe kids event?	Marlene Baillie	Cllr Horn confirmed that she had met with Mark Wilson	
To ascertain the status of the project from the SFR perspective given that that Strathclyde Police are now unable to complete this due to resourcing issues.	Verina Lister		
To contact Jo Lyon Gritton to ascertain if there was an intention to provide signage for the local Core Paths.	Stephen Doogan	Jo Lyon Gritton attended the CSF meeting on 7 February with an update.	
To review the Action Plan and circulate to Forum members	Chief Inspector Baillie and Stephen Doogan	Still to be undertaken by Chair and Stephen Doogan	
Arrange Experiential Day	Chief Inspector Baillie, Cllr Horn and Stephen Doogan		
Invite Patrick Mackie to the next CSF meeting	Stephen Doogan		
Peter Howland agreed	Peter Howland and		

to meet with Jolyon Gritten to assist with the wording of safety information at Tayinban	Jolyon Gritten		
It was agreed that Patrick Mackie would be invited to the next Forum to provide further information in the safe disposal of flares.	Stephen Doogan to liaise with Patrick Mackie		
SFR to disseminate literature from other partners/groups	Verna Lister would be the POC		
Details to be provided on the progress regarding Advanced Drivers	Kay McGhee would advise the Forum on progress		

5. BUDGET AND FUNDING APPLICATIONS

(a) COMMUNITY SAFETY/PROBLEM SOLVING GRANTS - BUDGET AVAILABLE

The budget amounted to £1872.00. The Chair confirmed that this amount was static and would not be increased.

6. VIOLENT CRIME, DISORDER AND ANTI SOCIAL BEHAVIOUR

The group agreed that the Forum discussions would centre on the current Strategy priorities:-

Violence, Disorder and Anti-Social behaviour
 Vulnerable Persons
 Environmental Safety

(a) CAMPBELTOWN TOWN CENTRE MANAGER'S REPORT

Aileen MacLennan had submitted a brief report to the Forum updating on an incident in the Town Centre.

(b) RACE/HOMOPHOBIC CRIME

The Chair had submitted recent statistics to the Forum for the MAKI area.

(c) ENVIRONMENTAL SERVICES REPORT

The group agreed the importance of having regular updates from Environmental Services and Trading Standards.

Action: The group agreed to invite Patrick Mackie to the next CSF meeting – 8 May 2012.

(d) **CCTV UPDATE AND BIDS**

At the previous meeting, the Chair had proposed that the CSF would be an appropriate forum to determine the proposed deployment of the portable CCTV camera in the MAKI area. The group had dully agreed.

The Chair detailed 3 locations in the MAKI area and requested that the Forum make a decision on where best to re-deploy the mobile cameras.

Verina Litster enquired on the best method of the Forum making a considered decision from the details provided. The Chair replied that consideration should be given to:

Severity of the crime, impact onto the local communities and the crime statistics.

Further discussion was undertaken by the Forum in regards the physical re-deployment of cameras.

Action: The Forum agreed that the Chair would arrange for volunteer CPT officers to assist in this process. Chief Inspector Baillie would liaise with Stephen Doogan to schedule a timetable.

7. **VULNERABLE PERSONS**

(a) **DOMESTIC ABUSE**

The Chair provided statistics for the MAKI area.

(b) **CHILD PROTECTION/YOUTH PROJECTS**

(c) **ELDERLY PERSONS**

(d) **HOME SAFETY**

The Chair reported on the high incidence of bogus callers in the local area.

Action: Verina Litster agreed to disseminate various literature via SFR officers on behalf of partners.

(e) **HEALTH**

There was no report on this item.

8. **ENVIRONMENTAL SAFETY**

The issue of the disposal of flares which had reached their 'use by date' was discussed. Peter Howland reiterated the need to dispose of these safely and detailed the 2 HM Coastguard sites in Scotland where they could be deposited. These were Troon and Stornoway.

Action: It was agreed that Patrick Mackie would be invited to the next Forum to provide further information in the safe disposal of flares.

(a) **ROAD SAFETY**

Kay McGhee reported on a new initiative undertaken by the section which entailed car seats checks. This involved visiting nurseries, chatting with children and then speak to parents. To date, they had checked 91 seats and 29% had been fitted adequately. There had been a few minor problems.

Kay reported on a grant of £75 which was available for new drivers who applied via the Pass Plus scheme. Details were available on the council website.

<http://www.argyll-bute.gov.uk/transport-and-streets/pass-plus-scheme>

She advised the Forum of a new Drive Safe Facebook page.

Kay reported on a further proposed initiative for Advanced Drivers. This was in the early stages and she would update the Forum as things progressed.

The Chair advised on material which may prove useful for the Road Safety project. Verina agreed that the said material could be transferred to a specific project.

Action: Kay would update the group on progress in regards the Advanced Driver scheme.

(b) **STRATHCLYDE FIRE AND RESCUE SERVICE**

Verina Litster advised the Forum that she would collate statistics for the previous 6 month period and make a comparison in regards the previous years figures. She would report at the next CSF meeting.

She advised on a reduction in chimney fires and continued that ACHA had now 2 dedicated chimney sweeps to ensure regular chimney cleaning in ACHA properties.

(c) **WATER SAFETY**

Peter Howland reported on continuing efforts by the RNLI to encourage the sailing fraternity to wear lifejackets.

9. EMERGING TRENDS

The Chair advised the Forum that there were no emerging trends.

10. FORTHCOMING KEY EVENTS DIARY

The Chair encouraged the Forum to share proposed and forthcoming events with partners.

Anyone who wished to highlight/notify an event was requested to inform Theresa McLetchie.

11. NEW ACTIONS

Action: The Forum agreed that the Chair, Cllr Horn and Stephen Doogan would meet to discuss the issue of holding an Experiential Day.

Action: The group agreed to invite Patrick Mackie to the next CSF meeting – 8 May 2012.

Action: The Forum agreed that the Chair would arrange for volunteer CPT officers to assist in this process. Chief Inspector Baillie would liaise with Stephen Doogan to schedule a timetable.

Action: It was agreed that Patrick Mackie would be invited to the next Forum to provide further information in the safe disposal of flares.

Action: Kay would update the group on progress in regards the Advanced Driver scheme.

Action: Verina Litster agreed to disseminate various literature via SFR officers on behalf of partners.

Action: Peter Howland would meet with Jolyon Gritten to advise on the wording for inclusion on any additional signage which may be installed.

12. ANY OTHER BUSINESS

Jolyon Gritten reported on the new Core Path Plan and advised the Forum that this was not completed, as yet. The Plan would advise and alert the Public on the availability of paths.

It was also provide details of launching points for kayaks and also divers. The promotion of the said paths would be utilised by means of an interactive map which detailed access rights. However, the onus for personal safety would rest with the individual user.

The Chair enquired if there would be provision for signage or increase existing signage. Jolyon replied that his access budget had been drastically reduced and he, therefore, could not provide for this.

Discussion continued in regards identifying sites in the local area which necessitated safety signage.

Peter Howland stated that Tayinloan was one site whereby he recommended safety signage.

Action: Peter Howland would meet with Jolyon Gritten to advise on the wording for inclusion on any additional signage which may be installed.

(a) STALKERS

Councillor Horn reported to the Forum on a recent stalking incident in the local area and asked if members would be agreeable to displaying a poster on this issue.

The Chair advised on new legislation – Section 39 – which had been implemented in December 2010.

13. DATE OF NEXT MEETING

The next Forum meeting would be held on:-

**8 May 2012 – 2.00p.m.
Dalriada House, Lochgilphead**

ARGYLL & BUTE COUNCIL**MAKI Community Safety Forum****CUSTOMER SERVICES****12 June 2012**

Community Safety Forum - Membership changes and governance

1. SUMMARY

- 1.1 The purpose of this Paper is to advise the forum of recent changes within the council following the May 3rd Elections, and consequent possible effects on the makeup of the Forum.

2. RECOMMENDATIONS

That Forum Members:

- 2.1 Note that each area committee has been invited to nominate up to two members to the Area Community Safety Forum.
- 2.2 Note that it is for each forum to decide on its chair and vice-chair and that this can be any member of the forum except the clerk or minute taker.
- 2.3 Agree to nominate a chair and vice-chair.
- 2.4 Agree to acknowledge the LACPGs as a key strategic partner.
- 2.5 Agree to consider arranging meetings to allow easier, meaningful feedback to LACPGs.
- 2.6 Agree that highlight and exception reports will be provided to the LACPG as desired.

3. DETAIL

3.1 Each of the four area committees of Argyll and Bute council has been asked to consider nominating up to two elected members to serve as members of each Community Safety Forum. However the Forum is a Partnership of equals, and it is for each forum to decide who will chair forum meetings

3.2 The work of each of the Area Community Safety Forums flows from a combination of local plans (where maintained) and the targets set out in the Community Safety Strategy set in 2009. With the amalgamation of a number of plans into the new community plan which will be monitored from a community perspective by the LACPG, it is desirable that each Area Community Safety Forum feed

effectively into the LACPG, consequently each Community Safety Forum is asked to

1) consider whether its Meetings could be timed to allow more timeous feedback to LACPGs. And facilitate this where possible,

And

2) to participate in a process of highlight and exception reporting issues which the LACPG may be interested in, to enable reports to be drafted as appropriate for the LACPG.

4. IMPLICATIONS

5.1	Policy	Adoption of the proposal will assist in delivery and reporting of aspects of the SOA and the Community Plan
5.2	Financial	None,
5.3	Personnel	None
5.4	Equalities Impact Assessment	None.
5.5	Legal	None

For further information, please contact Shirley MacLeod, Area Governance Manager
tel 01369 707134